

From the Superintendent's Desk,

Hello, I hope your summer is going well! As we approach the upcoming school year, it's incredible how quickly time has flown. Each summer brings with it the excitement of a new journey for our students, and we are eagerly anticipating what lies ahead!

While July finds our school buildings quieter, behind the scenes, we are diligently preparing to ensure our students and staff have everything they need for a successful start to the year.

This year, we are proud to near completion on a significant project: the construction of a new bus barn. This project has been in the works for some time and will provide heated indoor storage for a portion of our bus fleet, along with space for maintenance. Looking ahead, we also plan to construct a cold storage facility for our buses in Burlington, further safeguarding our fleet and saving costs by protecting them from the elements.

Regarding our lunch program, families are encouraged to complete Free and Reduced Lunch forms to assist with costs. For those who do not qualify, meal prices for the upcoming year will be as follows:

- Breakfast for all students: \$1.50
- Lunch for students in Pre-Kindergarten through 6th Grade: \$1.90
- Lunch for students in 7th Grade through 12th Grade: \$2.00
- Second helpings for all students: \$1.00

As we gear up for the school year, I am pleased to announce that once again, school supplies will be provided for students in Pre-K through 6th Grade. We kindly ask parents to ensure their child has non-marking gym shoes and a backpack.

I am eagerly looking forward to welcoming back our students. I am confident that this year will be filled with achievements and successes for Laker Nation, and I am excited to witness the growth and accomplishments that lie ahead.

Warm regards,

Christopher N. Bachmeier  
Superintendent of Schools  
Des Lacs – Burlington

**\*\* ALL REGISTRATION IS ON-LINE**

Go to [www.dbhs.united.k12.nd.us](http://www.dbhs.united.k12.nd.us)

Select Returning student enrollment for current students

Select NEW Student enrollment for students new to our district

Please get all registration finished before July 31<sup>st</sup>.

Call either school with questions:

Burlington 839-7135

Des Lacs 725-4334

**OPEN HOUSE**

PK-6<sup>th</sup> Grade (Burlington)

Last name begins with A-M 5:00-5:45 p.m.

Last Name begins with N-Z 5:45-6:30 p.m.

August 19, 2024

7<sup>th</sup> -12<sup>th</sup> Grade and NEW Students (Des Lacs)

7<sup>th</sup> Grade and New Students Should attend for sure.

August 19, 2024

6:30 p.m. Go to the new gym

**\*\* MUST HAVE UPDATED IMMUNIZATION RECORDS, WHICH YOU CAN  
UPLOAD DURING REGISTRATION OR BRING IT TO EITHER SCHOOL (See  
immunization requirement sheet on the next page)**

## School Immunization Requirements

Vaccine Type	Number of Required Doses		
	Kindergarten-6	Grades 7-10	Grade 11-12
<b>DTaP/DTP/DT/Tdap/Td*</b>	5	5	5
<b>Hepatitis B</b>	3	3	3
<b>IPV/OPV<sup>‡</sup></b>	4	4	4
<b>MMR</b>	2	2	2
<b>Varicella (Chickenpox)<sup>†</sup></b>	2	2	2
<b>Meningococcal<sup>¶</sup></b>	0	1	2
<b>Tdap<sup>⊖</sup></b>	0	1	1

- \* One dose of DTaP (pediatric diphtheria, tetanus, and acellular pertussis) vaccine must have been given on or after the fourth birthday. Only four doses are necessary if the fourth dose was administered on or after the fourth birthday. Three doses of Tdap (adolescent/adult tetanus, diphtheria, and acellular pertussis)/Td are required for children ages seven or older who were not previously vaccinated. Tdap should be used as the first dose followed by two doses of Td/Tdap for children age seven or older not previously vaccinated.
- † For polio vaccination, in an all-IPV or all-OPV schedule: one dose must have been given on or after the fourth birthday. The final dose in the series should be administered on or after the fourth birthday and at least six months after the previous dose. If four doses are administered prior to age four, a fifth dose should be administered on or after age four. Only three doses of IPV are required if the third dose is given on or after the fourth birthday. Children born before August 2005 only need four doses separated by at least four weeks. These children do not need a dose after the age of four.
- ‡ Any doses of OPV administered after April 1, 2016, should not be counted as valid, because it was bivalent or monovalent vaccine, rather than trivalent. The child should be revaccinated with IPV vaccine, accordingly.
- ¶ One dose of meningococcal conjugate vaccine (MCV4) must have been given on or after the tenth birthday. The second dose of MCV4 must be given on or after the sixteenth birthday. If the first dose of MCV4 is given after the sixteenth birthday, then only one dose of MCV4 is required for eleventh and twelfth grade.
- ⊖ One dose of Tdap must have been given on or after the eleventh birthday.

### Exemptions

Students may be exempt from immunization requirements for the following reasons:

- **Medical Exemption:** Requires a certificate signed by a licensed physician stating that the physical condition of the child is such that immunization would endanger the life or health of the child.
- **Personal Belief or Religious Belief Exemption:** Requires a certificate signed by the parent or guardian whose sincerely held philosophical, moral or religious belief is opposed to such immunization.
- **History of Disease Exemption:** Requires a certificate signed by a physician stating that the child has a reliable history of disease. History of disease exemptions may only be claimed for hepatitis B, varicella, measles, mumps, or rubella.

### Exclusion

- All children must be up-to-date according to the school immunization requirements or have claimed an exemption by **October 1<sup>st</sup>** of each school year or they must be excluded from school. Children enrolling in school after October 1<sup>st</sup> have 30 days to be up-to-date or claim an exemption or they must be excluded from school.

UNITED SCHOOL DISTRICT #7  
DES LACS-BURLINGTON HIGH SCHOOL  
2024-2025 CALENDAR

Beginning June 17, 2024	PK-12 <sup>th</sup> Grade Registration Online.
August 5, 2024	First day of Girls' Golf
August 8, 2024	First Day of HS football practice
August 12, 2024	First Day of Cross Country
August 19, 2024	First Day of HS VB Practice
August 19, 2024	Pk-6 <sup>th</sup> Open House @ Burlington 5:00-6:30
	Last names A-M 5:00-5:45; Letters N-Z 5:45-6:30
August 19, 2024	7 <sup>th</sup> -12 <sup>th</sup> Grade Open House @ DL 6:30-7:30 p.m.
	Important for 7 <sup>th</sup> grade and new students
August 19 & 20, 2024	Teacher In-service
August 21, 2024	First Day of School
September 2, 2024	No School-Labor Day
October 4, 2024	No School
October 14, 2024	Parent-Teacher Conferences: 4:00-8:00 p.m.
October 17 & 18, 2024	No School- NDU Convention
October 30, 2024	No School- Professional Development Day
November 5, 2024	Parent-Teacher Conferences in DL: 4:00-8:00 p.m.
November 11, 2024	No School-Veteran's Day
November 28 & 29, 2024	No School- Thanksgiving Vacation
December 23, 2024	Christmas Vacation Begins
January 2, 2025	School Resumes
January 20, 2025	No School- MLK
February 21, 2025	No School- State Wrestling
February 24, 2025	No School-Professional Development Day
March 19, 20 & 21, 2025	No School-Spring Break
April 9, 2025	No School- Professional Development Day
April 18-April 21, 2025	No School- Easter Break
May 22, 2025	Last Day of School
May 25, 2025	Graduation Ceremony 1:00 p.m.

Quarter grading periods will end as follows:

1 <sup>st</sup> Nine Weeks	October 16	39 Days
2 <sup>nd</sup> Nine Weeks	December 20	41 Days
3 <sup>rd</sup> Nine Weeks	March 07	44 Days
4 <sup>th</sup> Nine Weeks	May 22	<u>47 Days</u>

## 2024-2025 CALENDAR OF EVENTS

8/5/2024	Girls Golf Practice Begins	9/23/2024	JHVB @ Velva 4:00/5:00pm
8/8/2024	Football Practice Begins	9/24/2024	5th & 6th GBB @ Surrey 4:00/5:00pm
8/12/2024	Cross Country Practice Begins	9/24/2024	<b>JHVB -vs-ORCS 4:00/5:00pm</b>
8/16/2024	Football Scrimmage @ 11am	9/24/2024	<b>VB -vs- Glenburn @ 6pm</b>
8/19/2024	Volleyball Practice Begins	9/26/2024	VB @ South Prairie @ 5pm
8/21/2024	<b>FIRST DAY OF SCHOOL</b>	9/26/2024	<b>5th &amp; 6th GBB -vs-Velva 4:15/5:15pm</b>
8/23/2024	Football -vs- Trinity @ 7pm	9/28/2024	<b>7th gr VB Tourney @ DLB</b>
8/26/2024	JV Football-vs-Velva @ 5pm	9/28/2024	C-Squad VB Tourney in Kenmare
8/29/2024	Jr High Girls Golf NW Conference in Stanley @ 10am	9/28/2024	JV VB Tourney @ ORCS
8/30/2024	Football @ Rugby @ 7pm	9/28/2024	5th gr GBB @ MLS
9/3/2024	<b>VB -vs- Kenmare @ 5pm</b>	9/30/2024	State Girls Golf
9/3/2024	JHVB @ Surrey 4:00/5:00pm	9/30/2024	<b>JH Football -vs- Washburn @ 5pm</b>
9/3/2024	<b>5th &amp; 6th GBB -vs- Surrey 4:15/5:15pm</b>	10/1/2024	State Girls Golf
9/3/2024	JV Football-vs-Rugby 5:00	10/1/2024	5th & 6th GBB @ Berthold 4:00/5:00pm
9/5/2024	Girls Golf NW Conference in Ray @ 10am	10/1/2024	<b>VB -vs- ORCS @ 5pm</b>
9/5/2024	<b>JHVB -vs- Nedrose 4:00/5:00pm</b>	10/3/2024	JH VB @ Bisho Ryan @ 4:00/5:00pm
9/5/2024	<b>VB -vs- Beulah 4:30/5:30/7:00</b>	10/3/2024	5th & 6th GBB @ MLS 4:00/5:00pm
9/5/2024	5th & 6th GBB @ South Prairie 4:00/5:00pm	10/4/2024	<b>NO SCHOOL....Laker Invite</b>
9/5/2024	Jr High Football @ Rugby 5:00pm	10/4/2024	Football @ Nedrose @ 7pm
9/6/2024	Football - vs- Ray/Powers Lake @ 7pm	10/5/2024	Laker Invite
9/7/2024	VB Tourney in Central Cass	10/5/2024	8th gr VB Tourney in Berthold
9/9/2024	JH & JV Football @ Ray/Powers Lake 5:00/6:15pm	10/7/2024	5th & 6th GBB @ NSP (Plaza) @ 4:00/5:00pm
9/10/2024	Cross Country NW Conference in Kenmare @ 12pm	10/7/2024	<b>JH Football -vs- Bottineau @ 5pm</b>
9/10/2024	JHVB @ Berhold 4:00/5:00pm	10/8/2024	<b>JHVB -vs- Berthold 4:00/5:00pm</b>
9/10/2024	<b>5th &amp; 6th GBB -vs-MLS 4:15/5:15pm</b>	10/8/2024	<b>VB -vs- Bishop Ryan @ 5pm</b>
9/12/2024	<b>JHVB -vs- Velva 4:00/5:00pm</b>	10/10/2024	VB @ Surrey @ 5pm
9/12/2024	<b>5th &amp; 6th GBB -vs- Berthold 4:15/5:15</b>	10/11/2024	JHVB @ ORCS @ 4:00/5:00pm
9/12/2024	VB @ Rugby @ 5:00pm	10/11/2024	<b>Football -vs-Surrey @ 7pm *Parents Night</b>
9/13/2024	Football @ Stanley @ 7pm	10/12/2024	VB Tourney in Carrington
9/14/2024	8th gr VB Tourney @ ORCS	10/12/2024	NW Conference VB Tourney in Berthold
9/14/2024	6th gr GBB Tourney @ Berthold	10/14/2024	<b>JH Football -vs-Velva @ 5pm</b>
9/16/2024	<b>HOMECOMING WEEK</b>	10/15/2024	VB @ MLS @ 5:00pm
9/16/2024	JHVB @ Glenburn 4:00/5:00pm	10/17-18/2024	<b>NO SCHOOL</b>
9/16/2024	Jr High Football @ Stanley @ 5pm	10/18/2024	Football @ Velva @ 7pm
9/16/2024	<b>VB -vs- Turtle Mt @ 5pm</b>	10/21/2024	VB @ Bottineau @ 5pm
9/17/2024	5th & 6th GBB @ Velva 4:00/5:00pm	10/24/2024	<b>VB -vs- Velva @ 5pm</b>
9/19/2024	<b>VB -vs- Berthold 5pm</b>	10/25/2024	State Cross Country
9/20/2024	Football -vs-Bishop Ryan @ 7pm	10/28/2024	VB @ Hazen @ 5pm
9/21/2024	7th gr VB Tourney @ ORCS	10/30/2024	<b>NO SCHOOL.....Professional Development Day</b>
9/21/2024	C/JV VB Tourney @ South Prairie	10/31/2024	District VB
9/23/2024	JH & JV Football -vs- Nedrose @ 5:00/6_15pm	11/1&4/2024	District VB

11/7/2024	JH GBB @ South Prairie @ 4pm	12/21/2024	BBB -vs- Hazen 3:00/4:30/6:00pm
11/11/2024	<b>NO SCHOOL</b>	12/23/2024	Winter Break Begins.... <b>NO SCHOOL</b>
11/11/2024	Wrestling Practice Begins	12/27/2024	BBB -vs- Thompson @ the Dome @ 8pm
11/11/2024	Region VB	12/28/2024	Laker Wrestling Tournament
11/12/2024	<b>JH GBB -vs- Bishop Ryan 4:00/5:00pm</b>	12/31/2024	GBB -vs- TGU @ the Auditorium 11:15/1:00pm
11/12/2024	Region VB	1/2/2025	<b>Return from Winter Break</b>
11/14/2024	Region VB	1/3/2025	GBB @ Trenton 5:00/6:30pm
11/15/2024	Dakota Bowl	1/7/2025	BBB @ Trinity 3:30 MT
11/15/2024	<b>JH GBB -vs- Bottineau 4:00/5:00pm</b>	1/7/2025	<b>GBB -vs- New Town 4:30/6:00pm</b>
11/18/2024	Girls Basketball Practice Begins	1/9/2025	BBB @ Beulah 4:00
11/18/2024	JH GBB @ Rugby 4:00/5:00pm	1/9/2025	<b>Wrestling Triangular @ DLB</b>
11/19/2024	JH GBB -vs- Stanley 4:00/5:00pm	1/10-11/2025	Wrestling Tournament in Central Cass
11/21/2024	JH GBB @ Velva @ 4:00/5:00pm	1/14/2025	GBB & BBB @ Bishop Ryan
11/21-23/2024	State VB	1/16/2025	<b>GBB -vs- Trinty 4:30/6:00pm</b>
11/23/2024	7th gr GBB Jamboree in Glenburn	1/17-18/2025	Wrestling Tournament in Rugby
11/26/2024	JH GBB @ Stanley 4:00/5:00pm	1/18/2025	JH & JV Wrestling in Carrington
11/28-29/2024	<b>NO SCHOOL</b>	1/18/2025	<b>BBB -vs- MLS @ 11:30am</b>
12/2/2024	Boys Basketball Practice Begins	1/20/2025	<b>NO SCHOOL</b>
12/2/2024	<b>JH GBB -vs- Stanley 4:00/5:00pm</b>	1/21/2025	GBB @ Bottineau @ 4:15pm
12/3/2024	<b>GBB -vs- Beulah @ 4:30/6:00pm</b>	1/21/2025	<b>JH BBB -vs- Kenmare 4:00/5:00pm</b>
12/5/2024	8th gr GBB Tourney @ Nedrose	1/23/2025	<b>BBB -vs- Killdeer 4:15/5:45/7:15pm</b>
12/6/2024	GBB @ Killdeer	1/23/2025	Wrestling Triangular in Grenora
12/7/2024	8th gr GBB Tourney @ Nedrose	1/23/2025	<b>JHBBB -vs- Rugby 4:00/5:00pm</b>
12/7/2024	Wrestling @ Jamestown	1/24/2025	<b>GBB -vs- Nedrose 4:30/6:00pm</b>
12/10/2024	<b>GBB -vs- Shiloh 4:30/6:00pm</b>	1/24/2025	<b>JH BBB -vs- Nedrose 4:00/5:00pm</b>
12/10/2024	<b>JH GBB -vs- ORCS 4:00/5:00pm</b>	1/24/2025	BBB @ Four Winds @ 4:15pm
12/12/2024	GBB @ Minot North 5:15/7:00pm	1/28/2025	<b>BBB -vs- Stanley 4:15/5:45/7:15pm</b>
12/13/2024	<b>BBB -vs- Shiloh @ 4:15/5:45/7:15pm</b>	1/30/2025	<b>GBB -vs- Stanley 4:30/6:00pm</b>
12/13/2024	JH GBB @ Bishop Ryan 4:00/5:00pm	1/30/2025	JH BBB @ Nedrose 4:00/5:00pm
12/13/2024	Wrestling @ Kenmare	1/31/2025	JH BBB -vs- Bishop Ryan 4:00/5:00pm
12/14/2024	BBB @ Velva 11:30/1:00/2:30pm	1/31/2025	Wrestling Tournament in Larimore
12/14/2024	GBB @ MLS 1:00/2:30pm	2/1/2025	BBB @ ORCS 11:30/1:00/2:30pm
12/14/2024	JV Wrestling @ Stanley	2/3/2025	BBB @ Turtle Mt Mt.
12/17/2024	<b>GBB -vs- Watford City 3:00/6:00pm</b>	2/4/2025	GBB @ Turtle Mt.
12/17/2024	<b>BBB -vs- Watford City 4:30/7:30pm</b>	2/6/2025	BBB @ Rugby
12/17/2024	JH GBB @ Surrey 4:00/5:00pm	2/7/2025	<b>GBB -vs- South Prairie 4:30/6:00pm</b>
12/19/2024	<b>GBB -vs- Hazen 4:30/6:00pm</b>	2/7/2025	<b>JH BBB -vs- Velva 4:00/5:00pm</b>
12/19/2024	<b>JH GBB -vs- Velva 4:00/5:00pm</b>	2/8/2025	Wrestling Region 3 Dual @ Stanley
12/19/2024	Wrestling @ Velva	2/10/2025	GBB @ Rugby
12/20/2024	GBB & BBB @ Standing Rock	2/10/2025	JH BBB @ Bishop Ryan 4:00/5:00pm
12/20-21/2024	Wrestling Tournament in Linton	2/11/2025	<b>BBB -vs- New Town 4:15/5:45/7:15pm</b>

2/13/2025	<b>GBB -vs- Dunseith 4:30/6:00pm</b>
2/14/2025	BBB @ South Prairie @ 4:15pm
2/14/2025	JH BBB @ Bottineau 4:00/5:00pm
2/15/2025	Wrestling Region 3 Individual
2/17/2025	GBB @ New Town @ 5:45/7:15pm
2/17/2025	JH BBB @ Surrey 4:00/5:00pm
2/18/2025	<b>BBB -vs- Nedrose 4:15/5:45/7:15pm</b>
2/18/2025	JH BBB @ Velva 4:00/5:00
2/20-21/2025	State Wrestling
2/21/2025	<b>NO SCHOOL</b>
2/21/2025	BBB @ Dunseith
2/24-27/2025	Region GBB
2/27/2025	<b>JH BBB -vs- South Prairie 4:00/5:00pm</b>
2/28/2025	<b>BBB -vs- Bottineau 4:15/5:45/7:15pm</b>
3/6/2025	JH BBB @ ORCS 4:00/5:00pm
3/6-8/2025	State Girls Basketball
3/7-8/2025	JH BBB Tournament
3/19-21/2025	<b>NO SCHOOL...Spring Break</b>
3/20-22/2025	State Boys Basketball
3/24/2025	<b>5th &amp; 6th BBB @ South Prairie 4:00/5:00pm</b>
3/27/2025	5th & 6th BBB @ ORCS 4:00/5:00pm
3/29/2025	PROM....Grand March begins @ 7pm, dance from 8pm-11pm
4/3/2025	<b>5th &amp; 6th BBB -vs- Velva 4:15/5:15pm</b>
4/4/2025	<b>5th &amp; 6th BBB -vs- Kenmare 4:15/5:15</b>
4/7/2025	5th & 6th BBB @ Surrey 4:00/5:00pm
4/8/2025	5th & 6th BBB @ Kenmare 4:00/5:00pm
4/10/2025	5th & 6th BBB -vs- Nedrose 4:15/5:15pm
4/11/2025	<b>NO SCHOOL....Professional Development Day</b>
4/14/2025	5th & 6th BBB @ MLS 4:00/5:00pm
4/15/2025	<b>5th &amp; 6th BBB -vs- South Prairie 4:15/5:15pm</b>
4/17/2025	<b>5th &amp; 6th BBB -vs- Surrey 4:15/5:15</b>
4/18-21/2025	<b>NO SCHOOL</b>
4/22/2025	<b>5th &amp; 6th BBB -vs- Bishop Ryan 4:15/5:15pm</b>
4/26/2025	5th & 6th BBB Tourney in Kenmare
4/30/2025	Grandparents Day for Seniors
5/22/2025	<b>LAST DAY OF SCHOOL</b>
5/25/2025	<b>DLB GRADUATION</b>

## Frequently Asked Questions

### Federal Free and Reduced-Price School Meals & North Dakota's Expanded Income Eligibility Guidance

This document provides information for families with students attending a school in North Dakota offering Federal Child Nutrition Programs such as National School Lunch Program and/or School Breakfast Program, as well as information about North Dakota's Expanded Income Eligibility Guidelines for schools. It is effective July 1, 2024

Dear Family:

Children need healthy meals to learn. United 7 offers healthy meals every school day. Breakfast is \$1.75 and lunch is \$2.15/2.25. Other programs, such as Title I, rely on area income eligibility. If your household income is below the numbers in the chart below, please complete the enclosed income application and return it to the school. **To be considered for any other income-based programs the district may offer, please fill out the "Release of Information Form" as well.**

1. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced-price meals. *Use one Free and Reduced-Price School Meals Application for all students in your household.* We can only approve a complete application, so be sure to fill out all required information and sign it. Return the completed application to: United 7.
2. **WHO CAN GET FREE MEALS?**
  - All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), the Food Distribution Program on Indian Reservations (FDPIR) or the Temporary Assistance Program for Needy Families (TANF) can get free meals regardless of your income. Also, your children can get free or reduced-price meals if your household income is within the limits on the Federal Income Chart.
  - Foster children under the legal responsibility of a foster care agency or court are eligible for free meals.
  - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals. To determine if your child is eligible, please call or email [Jody.Askvig@k12.nd.us](mailto:Jody.Askvig@k12.nd.us) or call 701-725-4334.
  - Children may receive free or reduced-price meals if your household's income is within the limits of the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on the chart below.

**Federal Income Chart**  
For School Year 2024 -25

Household Size	1	2	3	4	5	6	7	8	Each Additional Person:
<b>Yearly</b>	\$27,861	\$37,814	\$47,767	\$57,720	\$67,673	\$77,626	\$87,579	\$97,532	\$9,953
<b>Monthly</b>	\$2,322	\$3,152	\$3,981	\$4,810	\$5,640	\$6,469	\$7,299	\$8,128	\$830
<b>2x per Month</b>	\$1,161	\$1,576	\$1,991	\$2,405	\$2,820	\$3,235	\$3,650	\$4,064	\$415
<b>Every 2 Weeks</b>	\$1,072	\$1,455	\$1,838	\$2,220	\$2,603	\$2,986	\$3,369	\$3,752	\$383
<b>Weekly</b>	\$536	\$728	\$919	\$1,110	\$1,302	\$1,493	\$1,685	\$1,876	\$192

- Children attending schools in North Dakota may receive free meals if your household income is within the limits of the State 200 Expanded Income Guidelines (State 200). Your children may qualify for no-cost meals if your household income falls at or below the limits on the chart below:

**State of North Dakota Income Chart**  
For School Year 2024 -25

Household Size	1	2	3	4	5	6	7	8	Each Additional Person:
<b>Yearly</b>	\$30,120	\$40,880	\$51,640	\$62,400	\$73,160	\$83,920	\$94,680	\$105,440	\$10,760
<b>Monthly</b>	\$2,510	\$3,407	\$4,304	\$5,200	\$6,097	\$6,994	\$7,890	\$8,787	\$897
<b>2x per Month</b>	\$1,255	\$1,704	\$2,152	\$2,600	\$3,049	\$3,497	\$3,945	\$4,394	\$449
<b>Every 2 Weeks</b>	\$1,159	\$1,573	\$1,987	\$2,400	\$2,814	\$3,228	\$3,642	\$4,056	\$414
<b>Weekly</b>	\$580	\$787	\$994	\$1,200	\$1,407	\$1,614	\$1,821	\$2,028	\$207

3. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter you got carefully and follow the instructions.
4. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.



5. **I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced-price meals. Please fill out an application.
6. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes, we may also ask you to send written proof of income.
7. **IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply anytime during the school year if your household size goes up, income goes down, or if you start receiving SNAP TANF or FDPIR. If you lose your job, your children may be able to get free or reduced-price meals during the time you are unemployed.
8. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: UNITED 7, PO BOX 117, DES LACS, ND 58733.
9. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes, you or your child(ren) do not have to be U.S. citizens to qualify for free or reduced-price meals.
10. **WHOM SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends). You must include yourself and all the children living with you.
11. **WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes.
12. **WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you receive an off-base housing allowance, it must be included as income.
13. **MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HIS/HER COMBAT PAY COUNTED AS INCOME?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.

If you have other questions or need help, call 701-725-4334.

Sincerely,

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, (including gender identity and sexual orientation) disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the responsible state or local agency that administers the program or USDA's TARGET center at 92020 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete Form AD-3027, which can be obtained on-line at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-o-0508-0002-508-11-28-17Fax2Mail.pdf>, or at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or (833) 256-1665 or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

## 2024-25 Application for Free or Reduced-Price Meals

Complete one application per household for all children. Please use a pen (not a pencil). Mail or return completed form to: **United #7, Jody Askvig, PO Box 117, Des Lacs, ND 58733**

**STEP 1:** List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper).

**Definition:** A Household Member is "Anyone living with you and shares income and expenses, even if not related." Children in Foster care are eligible for free meals. Read *How to Complete the Application for Educational Benefits* for more information. Adults over grade 12 living in the same household should be reported in Step 3. If your children attend different districts or charter/nonpublic schools, return an application to each one.

Child's First Name (list all children in household)	MI	Child's Last Name	School	Grade	Mark all that apply.				
					Foster Child	Migrant	Homeless or Runaway		
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Does your child have health insurance? Many children who qualify for free or reduced-price meals may also be eligible for low-cost or free health coverage. For more information, visit <https://applyforhelp.nd.gov> or call 1-844-854-4825.

**STEP 2:** Do Any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, TANF, or FDIPIR? Medical assistance does not qualify through an application. If NO > Go to STEP 3. If YES > Enter SNAP, TANF, or FDIPIR Case Number (between 4-9 digits, do not report EBT card number) \_\_\_\_\_ then go to STEP 4 (Do not complete STEP 3.)

**STEP 3:** Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

**A. All Adult Household Members (including Yourself).** For each Household Member listed, report total gross income only if they receive income. If they do not receive income from any source, write '0' or leave the fields blank. You are certifying (promising) that there is no income to report. Not sure what income to include here? Flip the page and review "Sources of Income" for information. "Sources of Income" will help you with the All-Adult Household Members section and B. Child Income section.

Names of All Adult Household Members (First and Last)	Gross Earnings from Working at Jobs				Report income before deductions or taxes in whole dollars (no cents).	Are you Self-Employed or a Farmer?		Any Other Gross Income				
	Weekly	Bi-weekly	2x Month	Monthly		Monthly	Yearly	Net Income from Farm or Self-Employment. Do not duplicate elsewhere.	Weekly	Bi-weekly	2x Month	Monthly
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

**B. Child Income.** Sometimes, children in the household earn or receive income, such as from a part-time job or SSI. Please include the TOTAL income received by all children listed in STEP 1. Do not include income received by adults in the box to the right.

Total Income Received by All Children	Weekly	Bi-weekly	2x Month	Monthly
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**STEP 4:** An Adult household member must sign the application. If Part 3 is completed, the adult signing the form must also list the last four digits of his or her social security number or mark the '1' do not have a Social Security Number box.

**A. Last Four Digits of Social Security Number (SSN) of Adult Household Member:** XXX-XX-         Or  I do not have a Social Security Number

**B. Attestation & Signature:** "I certify (promise) that all information on this application is true, and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

**X** SIGNATURE of Adult Completing Application (Form must be signed to be complete.) DATE \_\_\_\_\_

Print Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Address (if available) \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

See Page 2 for Additional Information. Return completed form to the school at the address listed at the top of the form.

**SCHOOL OFFICE USE ONLY**

Case # Application     Foster Application     Directly Certified: Date of Disregard: \_\_\_\_\_

Income Application     Homeless/Migrant/Runaway

Household Size: \_\_\_\_\_ Per:  Week  Bi-Weekly (Every 2 Wks.)  2x Month  Monthly  Annual

Total Income: \$ \_\_\_\_\_ Reduced (185%) \_\_\_\_\_ State 200 \_\_\_\_\_ Denied \_\_\_\_\_

Determining Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Selected For Verification: Confirming Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Verifying Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Error Prone Application**

Total Number of All Household Members (Children + Adults) Here:   

Reason for Denial:  Income Too High  Incomplete App

## INSTRUCTIONS: Sources of Income

### Sources of Income for Children

Sources of Child Income	Examples
<ul style="list-style-type: none"> <li>Earnings from work</li> <li>Social Security                             <ol style="list-style-type: none"> <li>Disability Payments</li> <li>Survivor's Benefits</li> </ol> </li> <li>Income from person outside the household</li> <li>Income from any other source</li> </ul>	<ul style="list-style-type: none"> <li>A child has a regular full or part-time job where they earn a salary or wages.</li> <li>A child is blind or disabled and receives Social Security</li> <li>A Parent is disabled, retired, or deceased, and their child receives Social Security benefits.</li> <li>A friend or extended family member regularly gives a child spending money.</li> <li>A child receives regular income from a private pension fund, annuity, or trust</li> </ul>

### Sources of Income for Adults

Earnings from Work	Public Assistance / Alimony / Child Support	All Other Income
<ul style="list-style-type: none"> <li>Salary, wages, cash bonuses (before deductions or taxes)</li> <li>Net income from self-employment (farm or business)                             <ol style="list-style-type: none"> <li>If you are in the U.S. Military:                                     <ul style="list-style-type: none"> <li>Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances)</li> <li>Allowances for off-base housing, food and clothing</li> </ul> </li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>Cash Assistance from State or local government</li> <li>Supplemental Security Income</li> <li>Unemployment benefits</li> <li>Worker's compensation</li> <li>Alimony payments</li> <li>Child support payments</li> <li>Veteran's benefits</li> <li>Strike benefits</li> </ul>	<ul style="list-style-type: none"> <li>Social Security</li> <li>Disability benefits</li> <li>Regular income from trusts or estates</li> <li>Annuities</li> <li>Investment income</li> <li>Rental income</li> <li>Regular cash payments from outside household</li> </ul>

### OPTIONAL: Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals. Respond to both Step One, *Ethnicity* and Step Two, *Race*.

Step One: Ethnicity (check one):  Hispanic or Latino  Not Hispanic or Latino

Step Two: Race (check one or more):  American Indian or Alaskan Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

The Richard B. Russell National School Lunch Act requires information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced-price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program, or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Foster, migrant, homeless, and runaway children and children enrolled in a Head Start program are categorically eligible for free meals and free milk. If you are completing an application for these children, contact the school for more information.

**Nondiscrimination Statement:** In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

Mail: \* U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;  
(1) Fax: (833) 256-1665 or 202-690-7442; or  
(2) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

\*Only use this address if you are filing a complaint of discrimination.

**Income Determination:** Multiple income frequencies must be converted to annual amounts and combined to determine household income. Do not convert if only one income frequency is provided by the household. If converting income to annual, round only the final number.

Annual Income Conversion: Weekly x 52    Every 2 Weeks x 26    Twice a Month x 24    Monthly x 12

This institution is an equal opportunity provider.

Return completed form to your child's school.

## From the Office of the Athletic Director

1. Any student in grade 7-12 that will be participating in a sport MUST have a physical turned in to their coach or into the High School office BEFORE they will be allowed to practice. They can attend practice but will not be allowed to participate. Nine practices are required to be eligible for the first game. Information regarding scheduling physicals is on the school website. Make your appointments before August practices begin. Your physician should have the forms needed to complete the physical or you can print one off the NDHSAA website. Any physical completed after April 15<sup>th</sup>, 2024 is valid for the 2024-2025 school year. Fifth and sixth graders are not required to have physicals but are encouraged to do so if possible.
2. Sports seasons starting dates:
  - Girls Golf—practice begins August 5<sup>th</sup>
  - High School Football—practice begins August 8<sup>th</sup>
  - Cross-Country—practice begins August 12<sup>th</sup>
  - High School Volleyball—practice begins August 19<sup>th</sup>
  - Junior High Football—meeting/gear hand-out on August 21<sup>st</sup>
  - Junior High Volleyball—meeting in Des Lacs, Aug. 20<sup>th</sup> at 6:30pm
  - 5<sup>th</sup>/6<sup>th</sup> grade GBB—meeting on August 21<sup>st</sup> during the school day
  - Junior High GBB—practice will begin mid-October
  - Boys/Girls Wrestling—practice begins November 11<sup>th</sup>
  - High School GBB—practice begins November 18<sup>th</sup>
  - High School BBB—practice begins December 2<sup>nd</sup>
  - Junior High BBB—practice begins January 2<sup>nd</sup>
  - High School and Junior High Track—practice begins early March
  - High School Baseball—practice begins March 17<sup>th</sup>
  - High School Softball—practice begins March 17<sup>th</sup>
  - 5<sup>th</sup>/6<sup>th</sup> grade BBB—practice begins early March
  - Boys Golf—practice begins April 7<sup>th</sup>
3. Athletes in grades 7-12 who are competing on a DLB school team are prohibited from participating on a “traveling team” during that season. This is a rule from the NDHSAA.

4. High School Coaches *may* be holding “tryouts” for their respective teams. Not all athletes are guaranteed a spot on the Varsity, Junior Varsity, or C-squad teams regardless of what grade they are in. Coaches may be contacting players within the first few days of practice if they are not going to make a team.
  
5. Please support our athletic teams and any extra-curricular activities at Des Lacs-Burlington High School in a positive manner. Avoid saying or posting negative comments about teachers, coaches, coaching decisions, players, officials, administrators, or other schools.
  
6. The majority of our sports teams and extra-curricular groups are involved in some type of fundraising for their programs. The DLB Boosters are also very gracious with helping out when necessary. No solicitation of money should be made by parents or groups outside the school without the approval of the Superintendent and/or Athletic Director.
  
7. Athletic fees for the 2024-2025 school year
  - Athletic participation for 5<sup>th</sup> and 6<sup>th</sup> grade:
    - \$30 for one sport
    - \$50 for two sports
  
  - Athletic participation for grades 7-12:
    - \$50 for one sport
    - \$100 for two sports
    - \$150 for three sports (Family max)

Looking forward to an exciting and successful 2024-2025 school year!!



Mr. Medalen  
Des Lacs-Burlington High School Athletic Director

Dear Parents, Teachers, Employees:

Uncontrolled asbestos contamination in buildings can be a significant environmental and public health problem. Both the public and private sectors have been dealing with the asbestos issue for many years. In 1986, Congress enacted the Asbestos Hazard Emergency Response Act (AHERA) primarily to require school districts to identify Asbestos Containing Materials (ACM) in their school buildings and take appropriate actions to control the release of asbestos fibers. In 1987 the Environmental Protection Agency finalized a regulatory program which enforces the AHERA mandate.

In compliance with the AHERA regulations, we recently had our school facilities inspected by an EPA accredited building inspector. During their inspection, samples were taken of building materials suspected of containing asbestos. The results of the inspection and laboratory analysis of the samples have confirmed the presence of ACM in portions of the school facilities. It is important to note that these materials are in a form and condition that does not pose an imminent health threat to students, faculty, or employees.

With confirmation of the presence of ACM an Asbestos Management Plan was developed for our school by an EPA accredited management planner. The Management Plan includes the inspection and physical maintenance personnel, the plans and procedures to be followed to minimize disturbance of the asbestos-containing materials, and a program for regular surveillance of the ACM.

A copy of the Asbestos Management Plan is available for your review in our administrative offices during regular office hours. Christopher Bachmeier, Superintendent of Schools, is our designated Asbestos Program Coordinator and all inquiries regarding the plan should be directed to him.

We have begun implementing the Asbestos Management Plan. It is our intent to not only comply with but exceed applicable regulations in dealing with the asbestos issue. We will take whatever steps that are necessary to ensure that our students, teachers, and employees have a healthy and safe environment in which to learn and work.

**TO: SCHOOL PATRONS OF UNITED PUBLIC SCHOOL DISTRICT NO. 7**

**TOPIC: DETAILS RELATIVE TO THE OPENING OF THE SCHOOL FOR THE 2024-2025 TERM**

**OPENING DATE** – The opening date of the 2024-2025 school term has been set for Wednesday, August 21. Lunch will be served, and buses will take the students home at regular dismissal time. The school hours for Burlington-Des Lacs Elementary, Grades K-6 at Burlington will be from 8:45 to 3:35 and the school hours for the Des Lacs-Burlington High School at Des Lacs, Grades 7-12 will be from 8:30 until 3:20.

**KINDERGARTEN**- Kindergarten is open to all students of our district who will qualify to be first graders in the fall of 2024. They must be 5 years of age before midnight July 31, 2024. There will be three kindergarten classes. They will all be full day Kindergarten. Students in Kindergarten may also ride buses both to and from school. Kindergarten will also start on August 16. If there are any questions about kindergarten, call Mrs. Andersen at 839-7135.

**ELEMENTARY SCHOOL FEES-**

School Supply fee	40.00
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**HIGH SCHOOL FEES-**

FFA	16.00
Agriculture Technology	15.00 per semester
Family and Consumer Science	15.00 per semester
Art	15.00 per semester
Band Instrument Rental per year	75.00
Laker Yearbook 2024-2025	45.00
Athletic Participation- 5 <sup>th</sup> /6 <sup>th</sup>	30.00 /50.00
Athletic Participation – 7-12	50.00 / 100.00 / 150.00

**COMPUTERIZED LUNCH PROGRAM**- United School District #7 will be using Power Lunch, a computerized lunch program. Students will be issued and ID and given a lunch account that a computer will track. Parents will be asked to deposit money in their family account. In the lunch line, the student will enter a four-digit number as their lunch code. This will cause the computer to deduct the proper amount from your family account. Each student will be assigned a 4-digit lunch number to be memorized, they will keep this number until they graduate or leave the school system. After the student enters their ID, the student's name, code number, and lunch account balance will appear on the monitor screen. Students may also purchase ala carte items. Ala carte items will be the additional lunch serving taken. **Parents and students please be aware that an extra item will generate an additional \$1.00 charge and additional milk will be .50 cents.**

Students who qualify for free meals need to maintain lunch account balances sufficient to cover the cost of purchasing extra ala carte items. Parents may notify the school if they wish to block the purchase of extra lunch/milk items.

The school board of United #7 adopted a new meal charging policy, which is enclosed. Please take the time to read it and become familiar with it. **If your family has a problem with paying lunch bills due to financial reasons, please contact the school concerning the free and reduced lunch program offered by the Federal Government.** Hot lunches should be paid for at the beginning of each month. You may send one check for all your students' lunches since all the money is sent to the central computer at the high school and entered in your family account.

**CHECKING STUDENT GRADES**- We will be using Power School for attendance, grades, and the lunch program. Most parents had login and password information from the previous year, which should work for the upcoming school year. If you have any problems, feel free to call either school and we will help you with the login process.

**BREAKFAST & LUNCH PROGRAM-** We will begin serving on Wednesday, August 21, 2024.

Milk prices for students (k-12) that do not eat hot lunch will be charged .50 cents daily. Remember: All ala carte items, and extra milk will increase the above monthly student charges. Call either school office with any questions regarding the hot lunch program.

**BREAKFAST**

Students- PK-12 Grades (\$1.75/ day)

**LUNCH**

Students – K-6 Grades (\$2.15 / day)

Students – 7-12 Grades (\$2.25 / day)

**Based on these daily prices, the fee for each month for Lunches only will be as follows:**

K-6		7-12	
August	17.20	August	18.00
September	43.00	September	45.00
October	40.85	October	42.75
November	38.70	November	40.50
December	32.25	December	33.75
January	45.15	January	47.25
February	38.70	February	40.50
March	38.70	March	40.50
April	40.85	April	42.75
May	34.40	May	36.00

**STUDENTS THAT DO NOT QUALIFY FOR FREE AND REDUCED MEALS WILL BE CHARGED FOR BREAKFAST (\$1.75 PER MEAL) AND LUNCH (\$2.15 OR \$2.25 PER MEAL) FOR THE 2024-2025 SCHOOL YEAR. PLEASE FILL OUT FREE AND REDUCED FORMS TO SEE IF YOU WILL QUALIFY.**

**ELECTRIC INTERRUPT PROGRAM-** The school district has entered into an agreement with Xcel Energy to reduce or shut down our power if necessary, during the peak demand periods. By joining such an agreement, we hope to realize a savings of more than \$6,000.00 in our electric costs. However, if an interrupt were to happen early in the school day, we may have to dismiss school earlier than usual. The history of the company shows that this is a rarity, but the possibility still exists that it could happen.

**IMMUNIZATION-** All **beginning students and transfer students, be sure to bring your completed immunization form to the school.**



## **BUS ROUTE INFORMATION-**

Much time and effort has been given to trying to plan the best and most efficient routes possible. We ask for your patience and cooperation in adjusting to necessary changes. Please bear in mind that geographical location, railroad crossings, bridges, space for bus turnaround, and road conditions all enter consideration and make up a large part of the safety factor of transportation. We ask your cooperation with the following items:

1. Cutting weeds and trimming of trees along the roadway.
2. Providing additional gravel on roads and driveways where needed.
3. In some places, providing an area for bus turn around in the yard.
4. Please call the bus driver **before** 7:00 a.m. if your children are not going to ride the bus on a particular morning.
5. Parents whose names appear at the head of a bus route are asked to have their children ready by 7:15 on the first mornings of this week.
6. To save gas, time, wear and tear on the bus, students are expected to walk a reasonable distance to meet the bus. The drivers are instructed not to go into any yard where there is not sufficient area provided for a safe turnaround without backing the vehicle.

## **BUS RIDER RULES:**

- a. Before loading: (On the road and at school)
  1. Be on time at the designated school bus stops- keep on schedule
  2. Always stay off the road while waiting for the bus.
  3. Wait until the bus comes to a complete stop before attempting to enter.
  4. Be careful in approaching bus stops.
  5. Bus riders are not permitted to move toward the bus at the school loading zone until the buses have been brought to a complete stop.
- b. While on the bus:
  1. The bus driver has the same authority as a teacher.
  2. All students should dress according to the season. During cold weather, winter clothes including overshoes or rubbers must be worn.
  3. Always keep hands and head inside the bus after entering the bus.
  4. Assist in always keeping the bus safe and sanitary.
  5. Remember that loud talking and laughing are unnecessary. It diverts the driver's attention and may result in a serious accident.
  6. Treat bus equipment as you would value furniture in your own home. Damage to seats, etc. must be paid for them by the offender.
  7. Bus riders should never tamper with the bus or any of its equipment.
  8. Leave no books, lunches, or other articles on the bus.
  9. Help to look after the safety and comfort of small children.
  10. Do not throw anything out of the bus windows.
  11. Keep books, packages, coats, and all other objects out of the aisles.
  12. Bus riders are not permitted to leave their seats while the bus is in motion.
  13. Horse play is not permitted around or on the school bus.
  14. Bus riders are expected to be courteous to fellow pupils and to the bus driver.
  15. Absolute quiet when approaching a railroad crossing stop.
  16. In case of road emergency, children are to remain on the bus.
- c. After leaving the bus:
  1. Cross the road, when necessary, after getting off the bus (at least ten feet in front of the bus) but only after looking to be sure that no traffic is coming from either direction.

**Parent Responsibility for Students Riding School Buses:**

1. The children must be ready on time. Bus drivers are not expected to wait more than one minute at a pickup point.
2. Children should be dressed properly in accordance with the seasons.
3. All bus drivers have the same authority as a classroom teacher.
4. School closing announcements will be on KXMC TV and KMOT TV. ALERTS SENT TO PHONES.
5. Children should not be sent to school when they are known to be ill.
6. Driveways and an adequate space for the bus to turn around is the responsibility of the parents.
7. Bus drivers shall not discharge a student at a pick-up or drop point if parents are not home. When parents are not there for their child the bus driver shall return to the school and notify the authorities.
8. If a child is not riding the bus, the parents must notify the driver in a timely fashion and call the school.

**TRAFFIC AROUND THE SCHOOL-** All students and adults are asked to use extreme caution in driving and parking their automobiles in the school area. North Dakota State Law provides that the MAXIMUM SPEED IN A SCHOOL ZONE cannot exceed twenty (20) miles per hour. Any speed more than this amount cannot be tolerated.

**THANK YOU** for your excellent cooperation and support of your schools during the past year.

We sincerely hope that the above arrangements and policies will meet with your approval and that the school year of 2024-2025 will be a “good year”—a successful year—and a year resulting in much learning for our students.

Christopher Bachmeier, Superintendent  
Scott Medalen, H.S. Dean of Students/AD  
Kayla Andersen, Elementary Principal  
Joshua Brown, Elementary Assistant Principal

**SCHOOL BOARD:**

Brenda Buri, President  
Josh Sundsbak, Vice President  
Chad Brown, Director  
Jayme Burkhart, Director  
Amy Ralph, Director

**DES LACS-BURLINGTON SCHOOL WEB SITE ADDRESS:**

**[www.dbhs.united.k12.nd.us](http://www.dbhs.united.k12.nd.us)**

## FEDERAL TITLE PROGRAMS" DISPUTE RESOLUTION PROCEDURES

Federal regulations require that each school district adopt procedures for receiving and resolving disputes pertaining to any of the federal Title programs. A complaint will include an investigation by United Public Schools' staff that will result in a determination of findings of facts, conclusions, and reasons for a final decision. If a parent, school personnel, or any interested person wishes to file a complaint, the following process must be followed:

The written complaint must be sent via mail or e-mail to:  
(Director of Specific Title Program)  
United Public School  
Box 117  
Des Lacs, ND 58733

### FEDERAL TITLE PROGRAMS

Title I Part A	Kayla Andersen	Kayla.Andersen@k12.nd.us
Title II Part A	Christopher Bachmeier	C.Bachmeier@k12.nd.us

Any complaint must include:

- The date.
- The name of the school or individual the complaint is against
- The name, address, and telephone number of the person making complaint
- A detailed description of the complaint, including specific facts
- The signature of the person making the complaint

When a written complaint is filed, the appropriate United #7's Title director will investigate and issue a written response within sixty (60) days from the date the complaint is received.

Reconsideration: Once a response is received from the United #7's staff, the person making the complaint may submit a reconsideration request in writing from United #7's Superintendent within thirty (30) days of the Title director's response. The Superintendent will issue a decision within thirty (30) days of the request for reconsideration. Further reconsideration may be requested in writing to the United Public School District #7's Board of Education within thirty (30) days of the request for reconsideration.

If dissatisfied with the United Public Board of Education, complaints have the right to have complaints reconsidered by the North Dakota Department of Public Instruction and the U.S. Department of Education.

Other Formal Dispute Resolution Procedures: Rules regarding dispute resolution between a school district and the Department of Public Instruction regarding state or federal funds are outlined in chapter 67-22-01 of the North Dakota Century Code.

Dear Parents/Legal Guardians of United Public School District #7

As part of our compliance with federal regulations, we are to let parents know the qualifications of our teaching staff at United Public School District #7. As part of the No Child Left Behind legislation, all teachers are to be “highly qualified”. To be “highly qualified” under federal law, a teacher must:

1. Have a state teaching certificate or license
2. Have a bachelor’s degree, AND
3. For “new” teachers:
  - \*Elementary teachers, pass a rigorous test
  - \*Middle/Senior high teachers, pass a rigorous test or have a major in the area being taught.
4. For “not new” teachers, pass a rigorous test, have a major in the area being taught or meet State Criteria.

Below is a listing of the non-certified staff and on the back is a listing of the principals and teachers at United #7. If you would like more information about teachers who are working with your children, please feel free to contact me at any time. Paraprofessionals in the United #7 School District (DLB Elementary) work with students in special education, supervise recess and lunch, and assist classroom teachers.

Respectfully,

Christopher Bachmeier, Superintendent

United Public School Dist #7

2024-2025 Non-Certified Staff  
Qualifications

NON-CERTIFIED STAFF NAME	POSITION	MAJOR DUTIES ASSIGNMENT	School Employed in	YEARS OF EXPERIENCE	Certification
Albertson, Coni	aide	Sp Ed	Elementary	16	ND SPED SRV-0456
Ball, Tammy	aide	Sp Ed	Elementary	15	ND SPED SRV-0467
Berger, Wanda	aide	Sp Ed	Elementary	27	SVSS CERTIFICATION
Davy, Michelle	aide	Library/Office	Elementary	17	ND TITLE CERT 5612
Foster, Jackie	aide	Sp Ed	Elementary	8	ND SPED SRV-0898
Grover, Adrienne	aide	Sp Ed	Elementary	10	ND SPED SRV-0781
Hamel, Kristy	aide	Library	High School	11	SVSS CERTIFICATION
Shayla Huber	aide	Sp Ed	Elementary	1	SVSS CERTIFICATION
Michelle Kiser	aide	Sp Ed	Elementary	1	SVSS CERTIFICATION
Miller, Mary	aide	Sp Ed	Elementary	7	ND TITLE CERT 8352
Noyes, Larissa	aide	Sp Ed	High School	2	SVSS CERTIFICATION
Peterson, Carrie	aide	Office/Sp Ed	High School	27	SVSS CERTIFICATION
Roe, Kyla	aide	Sp Ed	High School	9	SVSS CERTIFICATION
Megan Schaefer	aide	Sp Ed	Elementary	1	SVSS CERTIFICATION
Schwandt, Cindy	aide	Sp Ed	High School	2	SVSS CERTIFICATION
Schwandt, Deb	aide	Sp Ed	Elementary	6	ND TITLE CERT 10839
Stiel, Courtney	aide	Sp Ed	Elementary	3	ND SPED SRV-1069

CERTIFIED STAFF NAME	POSITION	BACHELOR'S DEGREE-MAJOR	OTHER CERTIFICATIONS HELD	Adv Grad Degree	YEARS OF EXPERIENCE	MEETS STATE QUALIFICATION & LICENSING
Anderson, Amanda	HS Math	Elem Ed, Math 5-12	Master, Mid Science	Master	13	Yes
Armstrong, Mariah	1st Grade	Elem Ed 1-8	Kindergarten Endorsement	Master	12	yes
Bachmeier, Beth	6th Grade	Elem Ed			4	Yes
Banister, Kelly	Speech	Speech		Master	2	Yes
Beck, Sydney	2nd Grade	Elem Ed 1-8			0	
Bonn, Tracy	LD/Ed Strat	PE K-12	Sp Ed/Strategist	Master	16	Yes
Bonness, Tonya	HS Science	Biology	Chemistry, Physics, Phy Sci		12	yes
Bosch, Susan	Reading	PE K-12/ Elem Ed			21	Yes
Brown, Christopher	JH SS	Elem Ed 1-8			13	yes
Brown, Jordyn	Speech	Speech		Master	10	Yes
Brown, Mallory	Intervention	Elem Ed 1-8, Mid Sch		Master	13	yes
Burckhard, Ashley	3rd Grade	Elem Ed 1-8			13	Yes
Cool, Jennifer	Art	Art Ed			3	Yes
DeLorne, McKenzie	LD	Special Education			9	Yes
Drozdal, Stephanie	Title	Elem Ed 1-8	Middle School Math Credential	Master	19	Yes
Duchsherer, Beth	5th Grade	Elem Ed			2	Yes
Dufner, Katie	1st Grade				4	Yes
Feller, Jade	3rd Grade	Elem Ed 1-8	School Counselor	Master	11	Yes
Fischer, Kira	Elem Counselor	Guidance/Counseling		Master	9	Yes
Froeth, Angela	3rd Grade	Elem Ed 1-8		Master	15	Yes
Frueh, Molly	6th Grade	Elem 1-8			7	yes
Grandy, Kyla	HS Business	Business			4	Yes
Hanenberg, Brittany	2nd Grade	Elem Ed 1-8			5	Yes
Hedges, Brianna	4th Grade	Elem Ed		Masters	10	Yes
Hennessy, Dylan	HS History	History 5-12	Geog, Govt, Econ, Soc, Psych		3	yes
Hust, Lynsey	Sp Ed	Strategist	Psych, Master Sp Ed Strategist	Master	13	Yes
Karhoff, Brandon	HS Math	Math 5-12			18	Yes
Kasper, Aaron	K-6 PE	Phy Ed K-12		Master	8	yes
Knutson, Emily	5th Grade	Elem Ed 1-8			5	Yes
Kouba, Diana	PK	Elem Ed 1-6/MR 1-6	Alt Assd Inst 1-6/ ME/Elem 1-6	Master	14	Yes
Krahler, Morgan	Kindergarten	Elem Ed 1-8	Early childhood B-3		8	yes
Kuhnhen, Shawn	JH Science	5-12 Earth Sci, Bio, Phy	9-12 Physics, Chemistry		17	yes
Larson, Mark	Hist/Math/PE	Social Studies/Math	Health		18	yes
Lawler, Nicolette	5-12 Band/Choir	Music Education			7	Yes
Mehlhoff, Stephanie	5th Grade	Elem Ed 1-8		Master	6	yes
Markley, Clayton	HS Eng	English 5-12			2	yes
Moen, Erica	1st Grade	Elem Ed 1-8			3	Yes
Nelson, Brook	4th Grade	Elem Ed 1-8			23	Yes
Opland, Nicole	Title	Elem Ed K-8, Art K-12	Title		27	Yes
Quam, Brandon	Vocational Ed	Ad Ed			17	Yes
Quam, Kay	JH Math	Elem Ed 1-8	Mid School Endorsement/ MS Math		14	Yes
Reiter, Sydnie	6th Grade	Elem Ed 1-8			9	Yes
Robbins, Christopher	Spanish				2	Yes
Roedcker, Shawn	6th Grade	Elem Ed 1-8			13	yes
Roth, Allison	KD	Early Childhood, Sp Ed			6	Yes
Sandbo, Mary	HS Science	Biology	Chemistry, E Science, Physics, Ph	Master/PhD	41	Yes
Schaefer, Kristi	7-12 Counselor	Sp Ed		Master	7	yes
Schiele, Tiffany	FACS	K-12 PE	FACS/ Middle School Science		14	yes
Schreier, Anthony	Elem Music	Music Education			1	Yes
Skar, Stephanie	4th Grade	Elem Ed 1-8			13	yes
Smith, Annie	JH Language	Elem Ed 1-8			15	Yes
Steinwand, Isaiah	HS PE	Phy Ed K-12			6	Yes
Stroschein, Chris	HS English	English 5-12	Drama		3	yes
Teske, Kayla	KD	Elem 1-8			5	yes
Teske, Taylor	HS History	7-12 History			8	yes
Zietz, Anna	LD	Elem Ed 1-8/ID 1-8			12	yes